**CLEARANCE AUTHORIZATION LETTER**

Deputy Director of Customs

Sri Lanka Customs,

Air Cargo Village Bandaranayake International Airport

Katunayake.

Dear Sir,

**UPS TRACKING NUMBER**: ……………………………………………………………………………………

**Consignee’s VAT / TIN NO**: ……………………………..……………………..………………… (Registered with Sri Lankan Customs, applicable if the shipment is addressed to a company). If there is no VAT/TIN registration number, please obtain a temporary/permanent VAT/TIN registration number.

**HS Code(s)**, (Mention on the below table, if available)

\*Please note that if the harmonised code(s) is/are not mentioned, we will have to use the most suitable code as per the information available).

| **Item Name** | **Custom Harmonized Code (HS Code)** | **Item Name** | **Custom Harmonized Code (HS Code)**  |
| --- | --- | --- | --- |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |

I/we hereby authorize FITS Express (Pvt) Ltd (the authorized service contractor for UPS) to formalize the Custom declaration and clear the above mentioned consignment.

I/We hereby **agree to reimburse FITS Express (Pvt) Ltd, the customs duty + other levies + handling & warehouse chargers accordingly**. The Customs duty would be paid in advance prior to the clearance & the warehouse, handling chargers will be paid at the time of delivering the cleared shipment.

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Company Name Email Address

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Name Designation

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Contact Number (Land & Mobile)

Company Stamp:

CC. FITS Express (Pvt) Ltd